

**Portfolio for Strategy, Performance & Finance**

- Development and implementation of the Council's Community Plan
- Representing the interests of Newark & Sherwood in the preparation of, and transition to, a new structure of Unitary Local Government
- Representing the interests of the Council and the wider community on strategic partnerships such as the East Midlands Mayoral Combined Authority and its committees; the Nottingham and Nottinghamshire Economic Prosperity Committee; and East Midlands Councils
- Budget strategy, budget setting and financial management
- Internal and external communications and media relations
- Building and maintaining positive relationships with and between elected Councillors and Officers

**Portfolio for Heritage, Culture and the Arts**

- Championing and promoting the arts, culture, and heritage
- Oversight of major projects relating to heritage and culture including membership of delivery boards where relevant
- Equality and diversity
- Maximising access to Newark and Sherwood's cultural and heritage facilities, with a particular focus on young people and specific communities
- Marketing and promotion of Newark and Sherwood as a visitor destination including Sherwood Forest
- Oversight of the Palace Theatre, National Civil War Centre & Newark Castle
- Arts development
- Developing opportunities to maximise the visitor offer linked to Sherwood Forest

**Portfolio for Climate and the Environment**

- Oversight of delivery of the Climate Change action plan
- Energy generation, energy management and tackling fuel poverty
- Waste collection and recycling
- Fleet management and maintenance
- Air Quality
  - Biodiversity and conservation
  - Oversight of the Council's Tree Strategy, tree maintenance and tree planting programme
  - Maintenance and enhancement of parks and open spaces, including oversight of the Council's Open Spaces Strategy
  - Public engagement in relation to the natural environment
  - Land contamination

**Portfolio for Sustainable Economic Development**

- Planning Policy, Development Management and building control
- Oversight of the Council's Local Development Framework and associated plans

- Business liaison and support
- Upskilling the local community and developing links with schools, further and higher education
- Inward investment and the creation of new employment opportunities
- Regeneration and development of town centres
- Oversight of the Town's Fund, Levelling Up, Shared and Rural Prosperity funding programmes
- Transportation and major infra-structure improvements
- Built heritage

### **Portfolio for Housing**

- Oversight of the Council's landlord functions, including housing repairs and investment, building safety, tenancy and estate management, planned maintenance and collecting rents and leasehold management
- Housing Strategy and oversight of the HRA Business Plan
- Rent and Service charge setting
- Council housebuilding
- Tenant engagement
- Provision of housing with care e.g., Gladstone House and The Broadleaves
- Housing Allocations and the Housing Register
- Homelessness and rough sleeping
- Oversight of Housing Revenue Account led regeneration schemes including Yorke Drive
- Protection of tenants in private housing sector e.g., HMO licensing
- Disabled Facilities Grants
- Empty properties
- Re-settlement

### **Portfolio for Health, Wellbeing and Leisure**

- Tackling health inequalities and delivering health improvement through campaigns, programmes and targeted actions
- Lead member for Active4Today and Notts Health and Well-Being Board
- Sports provision and sports development, including playing pitch and facilities strategies
- Promoting and championing cycling and walking, and the development of plans to improve cycling and walking infrastructure
- Development and implementation of plans for future leisure centre provision
- Cemeteries and Crematoria – see joint arrangements Part C Section 3

### **Portfolio for Public Protection and Community Relations**

- Tackling crime and anti-social behaviour
- CCTV
- Environmental Health
- Enviro-crime prevention and enforcement
- Emergency planning, business continuity and risk management
- Health and Safety
- Safeguarding

- Liaison with the voluntary sector, parish and town councils and oversight of grant aid
- Community events
- Community Centres
- Community Development and Community Engagement
- Street cleansing
- Removal of graffiti and fly-tipping

### **Portfolio for Corporate Services**

- Assets/facilities management, including the Council's commercial property, compliance, acquisitions and disposals of land, car parks and the Council's lorry park.
- Commercialisation
- Customer experience and insight
- Information and Communications Technology (CIT) including digitalisation
- Information Governance and Data Protection
- Local taxation and housing benefits